PERSONAL DATA PROTECTION ACT (PDPA) AWARENESS TRAINING

2 March 2026, 9am - 5pm @ Zoom

COURSE OBJECTIVE

At the end of this programme, participants will be able to:

- Understand PDPA fundamentals in Malaysia, including legal requirements, key principles, and sector-specific compliance.
- Apply PDPA principles in practice, covering consent, data minimisation, purpose limitation, and lawful data handling.
- Recognise PDPA roles, rights, and responsibilities, including obligations of data users and processors, and data subject rights.
- Ensure organisational PDPA compliance, including policy development, breach management, impact assessments, cross-border data transfers, staff training, and ongoing compliance monitoring.

Trainer: S. Suresh

- Bachelor of Engineering (UTM) and Master in Business Management (Australia); Certified Quality Engineer (ASQC, USA) with 15 years of multinational manufacturing experience.
- Held QA leadership roles in Sony, VDO, and Motorola, overseeing ISO implementation, compliance systems, supplier development, and quality improvement programs.
- Experienced trainer and consultant in ISO standards, problem-solving tools, SPC, FMEA, calibration systems, and continuous improvement.
- Knowledgeable in PDPA compliance and data protection practices, guiding organizations on regulatory requirements and risk management.

RM550/pax

Click to Register

Contact Us 012-3611879 sales@its1998.com www.skillup.com.my

COURSE INTRODUCTION

This 1-day training program provides a comprehensive overview of Malaysia's Personal Data Protection Act 2010 (PDPA), incorporating the 2024 statutory amendments and 2025 regulatory guidelines. Participants will gain practical understanding of the expanded PDPA scope, including mandatory Data Protection Officer (DPO) appointments, data portability rights, data breach notification requirements (72 hours to the Commissioner and 7 days to affected individuals), cross-border data transfer conditions, and key exclusions. Through real-world examples and compliance-focused guidance, the course equips participants with essential knowledge and skills to manage personal data responsibly, ensure organisational accountability, and maintain continuous compliance under Malaysia's PDPA framework in today's digital environment.

COURSE CONTENT

Module 1: Introduction to PDPA

- Overview of the PDPA
- Importance of Personal Data Protection
- Scope and Applicability of the Act
- Video Presentation

Module 2: Key Principles of PDPA

- Consent and Purpose Limitation
- Data Minimization and Accuracy
- Retention and Security of Personal Data
- Activity: Group Discussion, Personal Data Game
- Video Presentation

Module 3: Roles and Responsibilities

- Understanding Data Users and Processors
- Obligations under the PDPA
- Video presentation

COURSE CONTENT

Module 4: Rights of Data Subjects

- Access and Correction Rights
- Right to Data Portability
- Right to Withdraw Consent
- Video presentation

Module 5: Compliance Requirements

- Key Obligations for Organizations
- Implementing Data Protection Policies
- Training and Awareness Initiatives
- Video presentation

Module 6: Handling Data Breaches

- Identifying Data Breaches
- Reporting Requirements and Procedures
- Response Strategies for Data Breaches
- Video presentation

Module 7: Practical Applications and Case Studies (Part I)

- Analysing Real-World Scenarios
- Application of PDPA Principles in Practice
- Video presentation

Module 8: Practical Applications and Case Studies (Part II)

- Developing Action Plans for Compliance
- Video presentation

TARGET GROUP

- Data Protection Officers
- Compliance Officers and Managers
- HR Personnel and Administrators
- IT Staff
- Legal Advisors
- All personnel involved in handling personal data are the intended audience for the PDPA training course .They will be integrating PDPA compliance into their roles within their respective industries to enhance data protection practices and ensure adherence to legal requirements

COURSE METHODOLOGY

- Interactive sessions and lectures
- Presentations
- Management games
- Roleplaying and modelling
- Case studies
- Group discussions
- Problem-solving sessions
- Video presentations
- Question-and-answer sessions
- Assignments
- Practical activities to reinforce learning objectives

DURATION

1 Day